



Children, Youth and Families Department
Child Care Licensing
SURVEY REPORT

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|----------------------------------------------------------------------------------------|----------------------------------|---------------------------------------|---------------------------------------------------------------------------|----------------------------|-----------------|-------------------------------------------|-----------------|---------------|
| Center Name: RGEC @ North Valley Academy Charter School | | | Address: 7939 4th St NW Los Ranchos de Albuquerque, NM 87107 | | | Phone: (505)918-2175 | | |
| License Number: 163116 | Issue Date: 09/24/2016 | Expiration Date: 09/23/2017 | Type: 2 Star Child Care Center | | | Status: Licensed | | |
| Capacity Over Age 2: 93 Under Age 2: 0 Night Care: 0 Playground: 93 | | | | | | Census Over 2: 13 Under 2: 0 | | |
| Days and Hours of Operation | | | | | | | | |
| <u>Morning</u> | | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times: | | | | | | | Closed | Closed |
| Closing Times: | | | | | | | | |
| <u>Afternoon</u> | | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times: | | 03:00 PM | 03:00 PM | 03:00 PM | 03:00 PM | 03:00 PM | | |
| Closing Times: | | 06:00 PM | 06:00 PM | 06:00 PM | 06:00 PM | 06:00 PM | | |
| # of Classrooms: 1 | | Purpose: Annual | | Date: 05/17/2017 | | Time: 03:30 PM | | |
| Comments | | | | | | | | |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

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| 8.16.2.40 A LICENSING REQUIREMENTS | N/A |
| 8.16.2.40 B CAPACITY OF A PROGRAM | Compliance |
| 8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS | N/A |

Administrative Requirements

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| 8.16.2.41 A ADMINISTRATION RECORDS | Compliance |
| 8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Not Inspected |
| 8.16.2.41 C PARENT HANDBOOK | Not Inspected |
| 8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS | Compliance |

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| 8.16.2.41 E PERSONNEL RECORDS <u>Deficiencies</u> The center does not have a written plan for ongoing professional development for the director. Regulation: 8.16.2.41(E)(1)(k) <u>Corrective Action Plan</u> A written plan for employee development will be developed. Date to be Completed: 05/31/2017 | Non-compliance |
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| Center Name: RGEC @ North Valley Academy Charter School | License Number: 163116 | Date: 05/17/2017 |
| Administrative Requirements | | |
| <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 2 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.41 form for staff with missing documentation. Health and safety training Regulation: 8.16.2.41E(1)(h)</p> <p><u>Corrective Action Plan</u> The program will obtain verification of all training and retain on file. Date to be Completed: 05/31/2017</p> | | |
| 8.16.2.41 F PERSONNEL HANDBOOK | Not Inspected | |
| Personnel & Staffing | | |
| 8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS | Compliance | |
| 8.16.2.42 B STAFF QUALIFICATIONS | Compliance | |
| 8.16.2.42 C TRAINING | Compliance | |
| Services & Care of Children | | |
| 8.16.2.43 A GUIDANCE | Compliance | |
| 8.16.2.43 B PHYSICAL ENVIRONMENT | Compliance | |
| 8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | Compliance | |
| 8.16.2.43 D EQUIPMENT AND PROGRAM | Compliance | |
| 8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | Compliance | |
| 8.16.2.43 G SWIMMING, WADING AND WATER | N/A | |
| 8.16.2.43 H FIELD TRIPS | N/A | |
| 8.16.2.43 F OUTDOOR PLAY AREAS | Compliance | |
| Food Service | | |
| 8.16.2.44 B MEALS AND SNACKS | Compliance | |
| 8.16.2.44 C KITCHENS | N/A | |
| Health & Safety Requirements | | |
| 8.16.2.45 A HYGIENE | Compliance | |
| 8.16.2.45 B FIRST AID REQUIREMENTS <u>Deficiencies</u> The program does not keep the first-aid kit and first-aid manual together in the program. Regulation: 8.16.2.45B(2) <u>Corrective Action Plan</u> The first-aid kit and first-aid manual will be kept together. Date to be Completed: 05/31/2017 | Non-compliance | |
| 8.16.2.45 C MEDICATION | N/A | |

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| Health & Safety Requirements | | |
| 8.16.2.45 D ILLNESSES | N/A | |
| 8.16.2.46 A-H TRANSPORTATION REQUIREMENTS | N/A | |
| Buildings, Grounds & Safety | | |
| 8.16.2.47 A HOUSEKEEPING <u>Deficiencies</u> The ceiling tiles are not in good repair as evidenced by tiles are stained in girls restroom. Regulation: 8.16.2.47A(1) <u>Corrective Action Plan</u> Repairs will be completed and a system for routine inspection of the premises will be established. Date to be Completed: 05/31/2017 | Non-compliance | |
| 8.16.2.47 B PEST CONTROL | Compliance | |
| 8.16.2.47 C MECHANICAL SYSTEMS | Compliance | |
| 8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <u>Deficiencies</u> Lighting in the girls restroom is not sufficient. Regulation: 8.16.2.47D(1) <u>Corrective Action Plan</u> The area will have additional lighting provided. Date to be Completed: 06/19/2017 | Non-compliance | |
| 8.16.2.47 E EXITS AND WINDOWS | Compliance | |
| 8.16.2.47 F TOILET AND BATHING FACILITIES | Compliance | |
| 8.16.2.47 G SAFETY COMPLIANCE <u>Deficiencies</u> The program did not conduct emergency preparedness practice drills at least quarterly beginning of each school calendar year. Regulation: 8.16.2.47(G)(1) <u>Corrective Action Plan</u> A quarterly emergency preparedness practice drill will be held and recorded. Date to be Completed: 06/19/2017 | Non-compliance | |
| 8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | Compliance | |
| 8.16.2.47 G, I PETS | Compliance | |

Center Name:

RGEC @ North Valley Academy Charter School

License Number:

163116

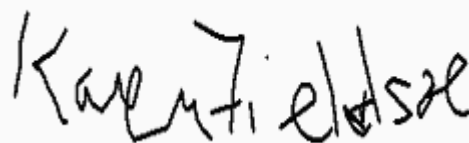
Date:

05/17/2017

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



05/17/2017



05/17/2017

Surveyor: Helen Waldorf

Date

Facility Rep: Karen Fieldsoe

Date